

# RELIEF FUND GRANT APPLICATION FORM



## Information for Applicants

### PURPOSE:

The purpose of the Rural Relief Fund is to provide financial assistance to support rural and regional businesses during times of economic hardship due to flood, fire and drought etc. The fund is to support those in our rural and regional community impacted by adverse conditions.

Contributions and tax deductible donations collected by the fund are directed specifically to Tasmanian farmers, foresters, fishers and small business and their families. Eligible beneficiaries may apply for support that can be used to assist with primary production activity including fencing, protection for animals, food and immediate and ongoing needs of devastated families. All funds collected remain within the Tasmanian community and Rural and Regional Relief Fund rules of operation ensure appropriate management of funds received and allocation to those most in need.

### ASSESSMENT:

**All claims for assistance will be assessed on a case by case basis.** Successful applicants will receive payment directly to a nominated debtor.

### ELIGIBILITY:

If your family enterprise:

- Are suffering hardship at the present time, and;
- Has a right or interest in land or assets used for the purposes of primary production, small business or fisheries\*, and;
- Contributes a significant part (greater than 51%) of your labour and capital to the enterprise, and;
- Is registered with the Australian Taxation Office and have an ABN thus indicating you run a small business, farming or fishing enterprise, and;
- Is still conducting this enterprise and/or intend to continue/resume in the foreseeable future, and;
- Have under 19 employees in your business

You may be entitled to a grant under the Rural and Regional Relief Fund of Tasmania guidelines.

\* Eligible applicants include individuals, partnership, trust or company operating commercially who are involved in any of the following: crop growing, livestock farming, services to agriculture, commercial fishing (marine, aquaculture and mariculture), forestry, horticulture, vegetable and/or small business services in regional/rural Tasmania.

### TAXATION STATUS:

- The grant has not been increased to allow for GST and a tax invoice will not be sought.
- The grant is assessable income and must be declared. It is recommended that you seek professional advice on your tax obligations.

**An initiative of Rural Business Tasmania**

Supporting Partners: State Government of Tasmania  
and  
Rural Youth Organisation of Tasmania Inc

**Contact Details**

The information provided will remain confidential. Only statistical summaries may be released.

Details of Applicant			
Applicant's Name:		Title:	
Pronouns:	<input type="checkbox"/> He/him <input type="checkbox"/> They/them <input type="checkbox"/> She/her <input type="checkbox"/> I prefer not to say <input type="checkbox"/> Let me type:	Date of Birth:	
Spouse/Partner Name (if applicable)		Number of Dependants:	
Address:			Postcode:
Postal Address:			
Telephone:	Home:	Other:	
Email Address:			
Details of Enterprise			
Name of Business:			
ABN/ACN:		Trading Name(s):	
Role of key applicant:		Other business contact names (if applicable):	
Business address (if different from above):			Postcode:
Postal Address:			
Telephone:	Home:	Other:	
Email Address:			

**Assistance up to a maximum of \$2500 per family/household is available to eligible applicants.**

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## Funds Requested & Applicant Declaration

### Provide details of expenditure to be paid through Assistance fund

Service Provider (e.g. Telstra)	Due Date	Amount
Shopping Voucher - \$100	No. Required:	\$
Other payment:	Description:	\$
Total Amount Requested		\$

**Payment will be made direct to the biller, please attach copy of unpaid invoice or supporting paperwork**

### Declaration by Applicant

#### I declare that

- I am suffering economic hardship
- I meet the eligibility requirements (as listed on Page 1 information sheet) by holding current ABN, carrying out an eligible enterprise and contributing greater than 51% of my labour and capital to the enterprise
- The information provided in this form is true and correct

#### I understand that

- Deliberately giving false or misleading information is a serious offence
- Any overpayment will be recovered
- Rural Business Tasmania Inc, parent body of Rural Relief Fund of Tasmania, may make relevant enquiries to ensure the most appropriate grant may be recommended
- Statistics may be collected and analysed in such a way as to protect my anonymity.

I authorise the release of information to relevant support authorities, including Federal, State/Territory or local authorities to enable my claim to be assessed

Applicant's Name:

Applicant's Signature:

Date:

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## Assessment Information

Each application will be assessed independently on a case by case basis. The following information helps us understand your assistance needs and eligibility:		
Please describe your enterprise:	Type:	Size:
Is the income from this enterprise your primary source of income (i.e. >51%) – circle	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you and/or your partner receive income from another source – if yes supply details; e.g. no. of hours; f/t, p/t, permanent, casual	<input type="checkbox"/> Yes	<input type="checkbox"/> No
What other funds/forms of assistance have you received from other organisations?	Details:	
Briefly describe your current circumstances (e.g. Drought/Bushfire) and how this has impacted on your income: <i>Please provide more detail on a separate sheet if necessary.</i>		
<b>Sponsor Name</b>		
<b>Sponsor comments</b>		
Checklist		
Have you attached the required documents with this claim?	Unpaid invoice for expenditure associated with claim	<input type="checkbox"/>
	Proof of business registration – e.g. ABN registration	<input type="checkbox"/>
Did you answer all the questions and provide sufficient information for assessment?	That you are suffering economic hardship	<input type="checkbox"/>
	Signed Declaration	<input type="checkbox"/>

**MAIL: PO Box 322, Launceston TAS 7250**

**OR**

**EMAIL: [rrfadmin@ruralbusiness Tasmania.org.au](mailto:rrfadmin@ruralbusiness Tasmania.org.au)**

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